

Division of Behavioral Health Services

Office of the Deputy Director

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JANET NAPOLITANO, GOVERNOR
CATHERINE R. EDEN, DIRECTOR

DATE: July 29, 2004

TO: Holders of the Arizona Department of Health Services, Division of Behavioral Health Services Policy and Procedure Manual

FROM: Dan Wendt, Policy Office Chief

RE: Policy and Procedure Manual Update

Please find the following attachments to be incorporated into the ADHS/DBHS Policy and Procedure Manual:

- A. QM 2.2, Showing Report
Last Revision Effective Date: August 1, 2004
- B. QM 2.4, Reporting and Monitoring the Use of Seclusion and Restraint
Last Revision Effective Date: August 1, 2004
- C. GA 3.2, Contractor and Provider Claims Disputes
Last Revision Effective Date: August 1, 2004
- D. GA 3.3, Title XIX/XXI Notice and Appeal Requirements
Last Revision Effective Date: August 1, 2004
- E. GA 3.5, SMI and Non-SMI/Non Title XIX/XXI Notice and Appeal Requirements
Last Revision Effective Date: August 1, 2004
- F. GA 3.6, Complaint Resolution
Last Revision Effective Date: August 1, 2004
- G. MI 5.2, Community Service Agencies-Title XIX Certification
Last Revision Effective Date: August 1, 2004

The Department plans to post the above referenced policies and procedures on the ADHS/DBHS website (<http://www.hs.state.az.us/bhs/policy.htm>) on the date that coincides with the effective date of the policy. If you have any questions, please call me at (602) 364-4660.

Attachments